



City of Danielsville

P.O. Box 339 Danielsville, Ga 30633

Phone: (706) 795-2189 Fax: (888) 295-1935

Mayor Todd Higdon

Mayor Pro Tem Michael Wideman

Council Member John Hendrix

Council Member Joe Frederico

Council Member Libby Loftis

October 3rd, 2019

Dear Business Owner:

Enclosed you will find your 2020 Application for Business License. Please submit completed applications and payments in a timely manner to ensure all requirements are met before the Renewal deadline of February 28, 2020. Penalty and Interest will begin to accrue on March 1, 2020. If your business is no longer active, please fill out the top portion of the Application and then write "CANCEL" in large letters across the bottom portion of the application. Use the following check list to ensure all the proper papers are filled out correctly and all required copies are attached. The application will not be processed unless the application is returned completed.

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| <input type="checkbox"/> Main Application (Pg. 1-2) | Pages that apply to your business completed |
| <input type="checkbox"/> Save Public Benefits Affidavit (Pg.3) | Not required for renewals as long as there's no change in the license applicant |
| <input type="checkbox"/> E-Verify Affidavit (Pg. 4) | Not required for renewals as long as there's no change in the license applicant and/or a change in the number of employees |
| <input type="checkbox"/> Copy of Applicants ID | Valid Driver's License, Passport, or State Issued ID |
| <input type="checkbox"/> State of Georgia Sales & Use Tax Registration # | If your business is required to collect sales tax |
| <input type="checkbox"/> State of GA Professional or Trade License Requirements | Provide a copy of your valid license. See attached list of Professional or Trade Occupations requiring special license. |
| <input type="checkbox"/> State of GA Permit & Certificate Requirements | State agencies -Dept of Revenue, Dept of Ag, Health Dept, etc
Ex. Lottery, Tobacco, Alcohol, Household Movers Certificate, Food Service Permit, Food Safety (Deli), Live Plants, Fuels & Measures, etc. |
| <input type="checkbox"/> Real and Personal Property Taxes Obligations | All City and County Real and Personal Property Taxes Owned by the applicant and/or the business must be current. |

To view the complete ordinance, visit our website at <https://www.danielsvillega.com/> and click on Chapter 32: Licensing and Business Regulations. Some forms included in this package will require a notary. For your convenience, we offer Notary Services at no additional cost. If you have any questions, please feel free to contact our office Monday thru Friday 8am to 5pm 706-795-2189.

Sincerely,

Susan Payne
City Clerk